AccoTax CPA
Professional Corporation

Corporate Tax Services

Fee Schedule, effective November 1, 2026|All fees are subject to HST5

Basic Corporation T2 Filings*

Filing type	Revenue / expenses	Fee (1 year)
Nil filing	No revenue, no expenses	**$450**
Regular T2 filing – low revenue/expenses	Revenue less than $20,000	**$650***
Regular T2 filing – moderate revenue/expenses	Revenue $20,000 – $50,000	**$950***
Regular T2 filing – high revenue/expenses	Revenue $50,000 – $100,000	**$1,350***
Regular T2 filing – higher revenue/expenses	Revenue $100k – $300k	**$1,950***
Complex T2 filing – high revenue/expenses	Revenue over $300k	**Contact us**

**Basic returns include review of bookkeeping files provided to us by client/bookkeeper, preparation of adjusting journal entries and filing of the corporation T2 return. Rates are for one year of tax filing. Regular high revenue/expenses filings assume no complex items such as loans, mortgages or leases.*

Advanced / Complicated Tax Filings

Bank loans or mortgages/equipment leases, rental property/investment income transactions, intercompany transactions (multiple companies and SBD allocation), transfer pricing, T1135 reporting for specified foreign assets, T1134 reporting for foreign affiliates and others – contact us for a quote.

AccoTax CPA Professional Corporation | Chartered Professional Accountant
Unit 404, 255 King St North, Waterloo, ON, N2J 4V2
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Additional Services

Service	Details	Fee
Bookkeeping		
Bookkeeping	Recording bank/credit card transactions and reconciliation of ledger accounts using Excel, QuickBooks Online or other software (online software paid for by client)	**$90/hr**
Bookkeeping review only	Bookkeeping prepared by client: CPA review, preparation of adjusting journal entries and adjusted trial balance	**$175/hr**
CRA correspondence & filings		
CRA correspondence by CPA	Review of CRA information requests; draft responses to CRA letters and objections; compile package for submission	**$250/hr**
T4/T5 filings	Per slip	**$95**
HST filings	Annual filing $300-$500; quarterly filing $150 per quarter	**$500 / $150**
Specialized tax matters		
Allowable Business Investment Loss (ABIL) package		**$245+**
Rental properties / investments	Rental properties and investments held in corporation	**$345+**
Complex tax matters	Deemed year-end, change in shareholders, T1135, debt forgiveness, etc.	**$395+**
Business sale, purchase or transfer	Including transfer from a sole proprietorship	**$395+**
Capital dividend election		**$500+**
Financial statements		
CPA compilation financial statements	Per year, if we prepare the T2	**From $650***
CPA compilation financial statements	Per year, if we do not prepare the T2	**From $950***

**Basic compilation financial statements with no loans or leases.*

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Payment Terms (as of January 1, 2026)

Our fees are payable as follows:

- 30% payable upon issuance of interim invoice at signing of engagement letter.
- Remaining balance payable upon approval of final draft sent before filing or as per terms agreed upon in the engagement letter.

Firm Billing Rates (per hour)

- Tax planning, consulting and other CRA correspondence – CPA (principal): $250 plus HST (per hour)
- Associate: $90 plus HST (per hour)

Fee Policy

Should a client wish to not proceed with the engagement once engagement letters have been signed by the client, a minimum $100 plus HST administrative fee per tax return will be charged along with any additional time spent on the engagement including phone, in-person or email correspondence and deducted from the interim deposit. The remaining amount will be refunded to the client accordingly.